INTRODUCTION

The Modernization Partner has developed a draft of a work product – Peer Review Tracking Process – that was introduced within Mod Partner June 7, 2001. This document is still pending SFA approval.

This document describes the Peer Reviews and results obtained prior to the implementation date above. The Index of Deliverables/Work Products for the Configuration Management KPA describes the staffing process of every deliverable and work product associated with Task Order 47.1.3 . The Peer Review Process consisted of two bodies:

- SFA Peer Review Process
- Modernization Partner Peer Review Process

SFA PEER REVIEW PROCESS

All documents were emailed to the CM Subgroup for Peer Review prior to its scheduled meetings and placed on the agenda for discussion with email comments invited prior to the meeting. (The last scheduled subgroup meeting occurred on May 24, 2001). With the exception of the then three charters, SFA representatives had no comments for any document. After May 24, 2001 the CM Subgroup Lead, the SAPG lead and the CIO lead all received any document created after May 24, 2001 but before June 14, 2001.   The Subgroup Lead approved all new documents on June 15, 2001 with one change for Document #10 SFA-CMM Website Orientation.   Documents created after June 15, 2001, will be sent directly to the SAPG Lead, the CIO Lead, or the CO.

MODERNIZATION PARTNER PEER REVIEW PROCESS

All documents that had undergone an SFA Peer Review by June 11, 2001, received a Mod Partner Peer Review on May 30, June 11, and June 12. Comments were incorporated into basic documents before being sent to higher SFA authorities. There were two additional Mod Partner Peer Reviews on June 18 and June 19. (See Peer Review Change Documents attached).